

**REPORT TO: PORTCHESTER CREMATORIUM JOINT COMMITTEE –
13 DECEMBER**

**REPORT BY: THE ENGINEER AND SURVEYOR,
IN CONSULTATION WITH THE CLERK**

**PORTCHESTER CREMATORIUM MERCURY ABATEMENT PROJECT –
PROJECT UPDATE**

Purpose

1. The purpose of this report is to provide an update summary on the current progress of the project.

RECOMMENDATION

Members are asked to receive and note the report.

Meetings of the Project Board

2. The Project Board has met on one occasion since the last meeting of the Joint Committee – on the 15 November. A further meeting was scheduled for early December and a further meeting on the 13 December. An update will be given to the Joint Committee.

Mercury Abatement Design, Supply and Installation Tender

3. Tenders were received from each of the shortlisted specialist companies by the closing date of 12 November. Each company accepted inclusion within the proposed contract of a 10% performance bond. Following discussion with the companies it was decided not to use the Portsmouth City Council In-Tend system for the despatch and return of the tenders since one company specifically requested that a traditional paper system be used.

Mercury Abatement Tender Evaluation

4. The tenders are being evaluated against the evaluation criteria that was circulated to each company with the tender documentation. The evaluation will include further financial checks. The Project Board will consider the outcome of the evaluation and make a recommendation to the Joint Committee on the 13 December, which is the subject of a separate exempt report.

Building Works Tender

5. When the mercury abatement contractor has been selected Parker Torrington (the Joint Committee's consultants) will be able to confirm, or modify if necessary, the design of the building 'envelope' for the abatement equipment and proceed with a building regulation application.
6. An advertisement will be placed in the local press and on the PCC In-Tend system, probably during December seeking expressions of interest from suitable building contractors, after which a select list will be finalised by the Project Board early in 2011. As previously reported, the PCC In-Tend system will be used for the despatch and receipt of tenders.

Project Timetable

7. A review of the timetable now indicates the project should be completed by April 2012.

Risk Register

8. One new (or revised) risk has been identified, and this relates to the utility services diversion and sub-station upgrading not being completed to the required timescale.

Utility Services

9. Following discussion between the Joint Committee's consultants and Scottish & Southern Electric, the company has reduced to £60K (from £90K) its estimate for provision of an upgraded electricity sub substation. The proposed sub-station will be located adjacent to the overflow car park on land in the ownership of Fareham BC.

**Background List of Documents –
Section 100D of the Local Government Act 1972: None**

JH/me
1 December 2010